

Paperwork instructions for Mexico missions trips

The forms can be confusing, so I hope you find these instructions helpful. Everyone will fill out 2 forms: 1. Trip Insurance Form 2. U-Reach Assumption of Risk form.

TRIP INSURANCE FORM

- **Adults** fill out one form - the file is named "Adult Trip Insurance". (5 pages)
 - Anyone can sign as your witness. They don't have to attend the trip.
 - Please scan all 5 pages of the document and save as follows: last name, first name, trip insurance. Then email the file to me.
- **Minors** fill out one form - the file is named "Minor Trip Insurance". (7 pages)
 - If parent(s) are attending with the child, disregard the top section of page 7 that talks about "Temporary Guardian". Both parents need to sign page 7. You do NOT need a notary.
 - If the parent(s) are not coming on the trip, another trip participant over the age of 25 needs to be identified as the "Temporary Guardian". **All three signatures need to be notarized** (both parents and temporary guardian)
 - Please scan all 7 pages of the document and save as follows: last name, first name, trip insurance. Then email the file to me.

U-REACH ASSUMPTION OF RISK FORM

- Every participant needs to sign 1 of these forms.
- Any minor traveling without a parent needs to have one parent notarize the form.

Please email all forms to dave@harborlight.com

